

IDF-DIAA Cheese Science 2010

Instructions to authors

Papers based on presentations to the *Cheese Science 2010* conference will be published in a special conference issue of the *Australian Journal of Dairy Technology (AJDT)*. This issue will be published to coincide with the conference and will be available to all Journal subscribers as well as (in electronic form) to all conference participants.

The published papers will be subject to a standard peer review process and editorial scrutiny – *i.e.* these are full peer-reviewed papers, and all speakers are required to provide a manuscript of appropriate scientific standard and in a style suitable for publication. Submissions must not have been previously published elsewhere, and must not be offered elsewhere for prior or simultaneous publication. If accepted for publication, the material must not be reproduced elsewhere (whole or in part) without the consent of the publisher.

Submission format

1. Papers from Keynote speakers must not exceed six *AJDT* pages in length. Papers from other speakers must not exceed three pages. One page of text contains about 1,000 words. Reduce the word count proportionately to allow for tables and illustrations.

2. Papers may be written as a review or in the style of a research paper. Authors should consult the notes below and recent issues of *AJDT* for general guidance on format, typographical conventions and editorial style. Spelling should be in accordance with the Concise Oxford Dictionary, using *s* rather than *z* where there is an option. Data should be in units consistent with SI (Système International d'Unités) conventions (http://www.bipm.org/utis/common/pdf/si_brochure_8_en.pdf).

3. Text should be formatted with double spacing and at least a 3 cm margin. Number all lines of the manuscript consecutively.

4. The first page should carry the following information:

- Title of paper
- Names of all authors
- Institutional affiliation of each author
- Contact details of corresponding author (name, postal address, telephone, fax, e-mail)
- Word count (excluding abstract and references)

The authors
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 2. Institution Y
Correspondence to: John A. Author, Postal Address, E-mail

Figure 1: Typical appearance of author information as presented in *AJDT*.

5. A brief, self-contained abstract should precede the body of the paper (maximum 250 words).

6. Headings should be used to describe sections of the paper, using sub-headings if appropriate (see Table 1).

7. Tables.

- Tables are numbered and must be cited in the text.
- Table headings should describe the table content and be comprehensible without reference to the text.
- Present explanatory material as footnotes using superscript numbers.
- Do not use vertical lines within the body of tables.
- Keep the number of tables to the minimum needed to convey necessary data.

Heading examples ³	Sub-heading style examples ³	Comment
Introduction		First-level heading
Materials and methods		First-level heading
	<i>Cheese analyses</i>	Second-level heading
	Cheese composition	Third-level heading
	Cheese grading	Third-level heading
	<i>Statistical methods</i>	Second-level heading
Results and discussion		First-level heading
Acknowledgements		First-level heading
References		First-level heading

Notes:

1. Do not use vertical lines within the body of the table.
2. Horizontal lines may be used within the table, e.g. to assist in presentation of groups of data.
3. The format attributes of various heading levels are shown (relative size, bold, italic)

8. Papers should be submitted for reviewing electronically (on disk or as an email attachment).

- The text (including title page, abstract, references and figure legends) should be saved in a word-processing file compatible with Microsoft Word. Tables should be in separate files.
- Graphics/figures should be in separate files (see below).
- All file types and programs used to generate them should be noted in a covering letter/email.
- Emails with large attachments (*e.g.* greater than 5MB) may suffer from e-mail transmission problems.

9. Figures (graphs, illustrations and photographs).

- Do not include figures and photographs within the main text file. Indicate their position within the text, *e.g.* 'Insert Figure 1 here' and submit them as individual computer graphics files. Note the type of graphic file and the software used to generate it. High resolution (300 dpi) image files are required.
- Photographs should be submitted as monochrome (greyscale) JPG or TIF files. Colour reproduction is not available. A reproduction-quality hard copy must also be provided.
- Lines and lettering (in a sans serif font) should be large enough and heavy (bold) enough for clear reproduction at published size (1 column = 9 cm wide).
- Do not use colours or patterns within the graphic for lines or symbols. Shading should be in percentages of black (*i.e.* greys).
- Note: Files from PowerPoint and similar presentation programs are not acceptable for text, figures, illustrations or tables.
- *If high resolution images files are not available*, high-quality hardcopy must be supplied at the time of submission. Note that these should be supplied at about twice the size of the final figure in AJDT. Photographs should be submitted as glossy black and white positive prints with adequate contrast. Graphs and illustrations printed in black using a good quality laser printer are acceptable.
- Figures must be clearly identified. Where possible, captions should be shown on the figures themselves as well as at the end of the manuscript.

10. References

It is the duty of the author(s) to check all references.

Traditional sources

References (books, journals, theses, conference proceedings, website data, *etc*) should be cited in the text by the author's surname(s), followed by the year of publication in brackets, *e.g.* Johns and Smith (1939). Where there are three or more authors, give only the first surname, followed by *et al.* (*e.g.* Brown *et al.* 1939). List all references alphabetically at the end of the paper. This listing should give the names and initials of all the authors followed by the year of publication, full title of article, abbreviated name of periodical, volume and page numbers, thus:

Cerbulis, J. and Farrell, H.M. (1977), Xanthine oxidase activity in dairy products. *J. Dairy Sci.* **60**, 170-176.

References to books should give the author or editor, date of publication, title, publisher's name and city, and page numbers of section cited thus:

Jones, D. and Collins, M.D. (1986), Irregular, non-sporing gram-positive rods. In *Bergey's Manual of Systematic Bacteriology*, Vol.2. (Eds P.H.A. Sneath, N.S. Mair, M.E. Sharpe and J.G. Holt). Williams and Wilkins, Baltimore, pp 1261-1325.

If the original paper has not been consulted, the source of the information (*e.g.* abstracting service, review paper, *etc*) should be cited.

Unpublished data and personal communications should *not* be included in the reference list. These should be listed parenthetically in the text: *e.g.* (J. S. Bachman, University of Melbourne, unpublished data).

Electronic sources

Reference to internet-based electronic information is to be avoided wherever possible, as these sources are often without author attribution and ephemeral. Information accessed today may be altered or gone tomorrow. If cited, the details required are essentially similar to the requirements for a conventional reference source: Primary responsibility (author or responsible authority), Title, Place of publication, Publisher, day/month/year the information was accessed. For example:

Land Transport Safety Authority of New Zealand. Land Transport Rule 35001/1: Vehicle Standards Compliance, 2002. Wellington: Status Publishing 2002. Accessed at www.status.co.nz [20 November 2002]

Authors may later be required to produce evidence of the authenticity of a reference, so relevant screens should be printed and filed for later reference.

11. Regulatory compliance and safety warnings

Author(s) are responsible for ensuring that all work described is consistent with relevant legislation and regulations, and are asked to draw attention to any hazards which may not be readily apparent in the use of experimental techniques or chemical reagents specified in their papers.

12. Copyright

All material appearing in the Australian Journal of Dairy Technology is copyright. Reproduction of whole or part is not permitted without the written permission of the publisher.

13. Page charges

There are no page charges for papers appearing in this issue.

14. Submission

Submissions must be accompanied by a covering letter stating the title and authors of the paper, contact details of the corresponding author and a list of all file names, file types and programs used to create them.

The letter must be signed by all authors.

Send submissions preferably by e-mail to: david.everett@otago.ac.nz

Or send CD/DVD/disk to:

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A confirmation of manuscript submission will be sent to the corresponding author by e-mail.

Please note the strict manuscript submission deadlines:

Keynote speakers (six journal pages) by February 28, 2010

Other submitted manuscripts (three journal pages) by March 31, 2010

Appendix: Examples of common terms, style preferences and abbreviations

10 kg, 0.1 nm (space between numeral and unit)

1990s or '90s (decades); 1992/3 (seasons or financial years); 1992-85 (span of years); mid-1960's

ad hoc, et al., in vitro, in vivo, in situ, inter alia (italicisation of Latin phrases)

Ala, Arg, etc (capitalise first letter of amino acid abbreviations)

anhydrous milkfat (AMF)

butterfat, milkfat, cheesemilk, cheesemaking, mouthfeel (no hyphenation)

cfu/mL, cfu/g (colony-forming units per millilitre, per gram)

cheddar, mozzarella, etc (no capitals for product types; product brands take a capital letter)

Co., Inc. (not Co, Inc)

cows' milk, goats' milk

Da, kDa (dalton, kilodalton)

fetta (not 'feta')

g, mg, kg

g (relative centrifugal force)

g/kg, g/L (not g kg⁻¹ or g per kg)

h, min, s, mo (hours, minutes, seconds, months)

ice-cream, low-fat milk, micro-organism, world-wide (hyphenated)

id, od (inside, outside diameter)

L, mL, µL (note capitalisation)

lucerne (not alfalfa)

m², m³ (square metre, cubic metre)

microfiltration (MF), nanofiltration (NF), ultrafiltration (UF), reverse osmosis (RO)

milk solids non-fat (MSNF)

mPa s (not 'mPa.s')

rpm (not RPM)

p, *p*<0.05 (italic, lower-case, no spaces)

P, cP (poise, centipoise)

Pa, kPa, mPa (pascal, kilopascal, millipascal)

pp 200-203 (page range; note spacing and use of full numbers)

skim milk, skim milk powder (SMP)

ssp. (subspecies)

spp. (plural of species)

UK, US (not USA) (no full stops/periods)

whey protein concentrate (WPC)

yogurt